**Form-F**

**Application for Transfer of lease / Change in the user agency name**

* Auto fetch all details in editable mode except
	+ Common non-editable fields are highlighted with the grey color
	+ For legacy cases if data cannot be auto fetched then manual entry should be allowed

|  |  |
| --- | --- |
| **1** | **Details of Project**  |
| 1.1 | Proposal No. | : | Search |
| 1.2 | Name of the Project | : | #Auto Fetch# |
| **2** | Nature of transfer [Due to change in the name of user agency/Due to transfer to other user agency/Due to succession by legal heir] | : | #Drop Down# |
| **3** | **Details of the Company/Organization/User Agency** |
| 3.1 | Transferor (Holder of original approval)  |  |  |
|  | 3.1.1 | Name of the Company / Organization/User agency | : | KYC/ Manual |
|  | 3.1.2 | Registered Address | : |  |
| 3.1.2.1 | Door/ House No.; Street Number and Name  | : | KYC/ Manual |
| 3.1.2.2 | Village /Town / City | : | KYC/ Manual |
| 3.1.2.3 | District | : | KYC/ Manual |
| 3.1.2.4 | State | : | KYC/ Manual |
| 3.1.2.5 | Pin Code | : | KYC/ Manual |
| 3.1.2.6 | Landmarks | : | KYC/ Manual |
| 3.1.2.7 | e-mail address | : | KYC/ Manual |
| 3.1.2.8 | Landline Number | : | KYC/ Manual |
| 3.1.2.9 | Mobile number | : | KYC/ Manual |
|  | 3.1.3 | Legal Status of the Company/Organization/User Agency [Central Govt., State Govt., Central PSU, State PSU, Joint Venture (Pvt.+Govt), Joint Venture (Govt. + Govt.), Joint Venture (Pvt+Pvt), Private Limited, LLP, Individual] | : | KYC/ Manual |
|  | 3.2 | Transferee (Transfer of approval is being sought) |  |  |
|  |  | 3.2.1 | Name of the Company / Organization/User agency | : | KYC/ Manual |
|  |  | 3.2.2 | Registered Address | : |  |
|  |  |  | 3.2.2.1 | Door/ House No.; Street Number and Name  | : | KYC/ Manual |
|  |  |  | 3.2.2.2 | Village /Town / City | : | KYC/ Manual |
|  |  |  | 3.2.2.3 | District | : | KYC/ Manual |
|  |  |  | 3.2.2.4 | State | : | KYC/ Manual |
|  |  |  | 3.2.2.5 | Pin Code | : | KYC/ Manual |
|  |  |  | 3.2.2.6 | Landmarks | : | KYC/ Manual |
|  |  |  | 3.2.2.7 | e-mail address | : | KYC/ Manual |
|  |  |  | 3.2.2.8 | Landline Number | : | KYC/ Manual |
|  |  |  | 3.2.2.9 | Mobile number | : | KYC/ Manual |
|  |  | 3.2.3 | Legal Status of the Company/Organization/User Agency [Central Govt., State Govt., Central PSU, State PSU, Joint Venture (Pvt.+Govt), Joint Venture (Govt. + Govt.), Joint Venture (Pvt+Pvt), Private Limited, LLP, Individual] | : | KYC/ Manual |
| **4** | **Details of the person making application** |
| 4.1 | Name of the applicant (First Name; Middle Name; Last Name) | : | KYC |
| 4.2 | Designation  | : | KYC |
| 4.3 | Correspondence Address | : | KYC |
| 4.3.1 | Door/ House No.; Street Number and Name  | : | KYC |
| 4.3.2 | Village /Town / City | : | KYC |
| 4.3.3 | District | : | KYC |
| 4.3.4 | State | : | KYC |
| 4.3.5 | Pin Code | : | KYC |
| 4.3.6 | Landmarks | : | KYC |
| 4.3.7 | e-mail address | : | KYC |
| 4.3.8 | Landline Number | : | KYC |
| 4.3.9 | Mobile number | : | KYC |
| **5** | **Details of approval obtained under Forest (Conservation) Act, 1980 of area proposed for re-diversion/ change in land use****Auto fetch below mentioned details if available else user has to fill it.** |
| 5.1 | File No. | **:** | #Free Text# |
| 5.2 | Stage of approval for which transfer is applied[Final/In-principle/In-process] | **:** | #Drop Down# |
| 5.2.1 | Area (in ha) | **:** | #Number# |
|  | Category |  |  |
| 5.2.2 | Date of approval | **:** | #Date# |
| **6** | **Location of the Project or Activity** |
| 6.1 | Project location |  |  |
| 6.1.1 | View KML | : | #View# |
| **7** | **Details of the transfer of approvals sought**  |
| 7.1 | Forest area applied for transfer [Partial/Full]If Partial is selected, then | **:** | #Drop Down# |
| Upload KML file of area | **:** | Upload Free Icon | Upload file, ios 7 interface symbol |
| 7.1.1 | Area (ha) involved in the transfer of lease | **:** | #Number# |
| 7.1.2 | Essential features of the agreement for transfer of lease (with a copy of the agreement) (only in case of wind power/ Non-conventional Source of Energy) | **:** | Upload Free Icon | Upload file, ios 7 interface symbol |
| 7.1.3 | (**in case of** nature of transfer is ‘Due to transfer to other user agency’)Whether transfer is from [Govt agency to Govt agency/Private agency to Private agency/Private agency to Govt agency/Govt agency to Private agency]If Govt agency to Private agency is selected, then | **:** | #Drop Down# |
| 7.1.3.1 | Whether the transferee is entitled for relaxation as considered in case of govt agencies especially with regard to compensatory afforestation? [Yes/No] | **:** | #Drop Down# |
| 7.1.4 | Other important details- Non-mandatory |  | #Free Text# |
| **8** | No objection of the original User Agency (transferor) to the proposed transfer (Certificate to be enclosed)- Non-mandatory |  | Upload Free Icon | Upload file, ios 7 interface symbol |
| **9** | Whether change in the name involves change in shareholding pattern of the user agency? [Yes/No](only when Nature of transfer is Due to change in name of user agency) If Yes, then  | **:** | #Drop Down# |
| 9.1 |  Undertaking to bear the transfer fee of INR 1 lakh or 10% cost of NPV, whichever is lesser | **:** | #Checkbox# |
| **10** |  Undertaking from the transferee (new user agency) to abide by the conditions stipulated in the approval granted under the FC act | **:** | #Checkbox# |
| **11** | **Undertaking** |
|  |  I hereby give undertaking that the data and information given in the application and enclosures are true to be best of my knowledge and belief and I am aware that if any part of the data and information found to be false or misleading at any stage, the project will be rejected and clearance given if any to the project will be revoked at our risk and cost. In addition to above, I hereby give undertaking that no activity such as change in project layout, construction, expansion, etc. has been taken up. |  | #Checkbox# |
|  | 11.1 | Name | : | #Auto Fetch# |
|  | 11.2 | Designation | : | #Auto Fetch# |
|  | 11.3 | Company | : | #Auto Fetch# |
|  | 11.4 | Address | : | #Auto Fetch# |
|  | 11.5 | e-sign |  | e-sign |
|  | 11.6 | Date |  | #System Generated# |

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